

## HSC Board Minutes February 17th, 2026

- I. Call to Order 4PM by Shirlye Gribbleary , seconded by Marti Krohn
- II. Quorum Established
  - A. Present:
    1. Shirlye Gribble
    2. Colleen James (via Zoom)
    3. Jen Hankins
    4. Bill Hand (via Zoom)
    5. Mike Kennedy
    6. Jane Dunn
    7. Sarah Weideman (Executive Director)
- III. Pledge of Allegiance
- IV. Approval of Agenda
  - A. Approved by: Jen Hankins
  - B. Seconded by: martie Krohn
- V. Approval of Minutes
  - A. Approved by Martie Krohn
  - B. Seconded by Jane Dunn
- VI. Public Comments on Matters already on the Agenda
  - A. None
- VII. Resident Council Minutes
  - A. Read by Executive Director
- VIII. Executive Director's Report
  - A. Operations focus
    1. Operational Consistency
    2. Regulatory Alignment
    3. Strengthening Internal Processes
      - a) With admin rolls filled there is improved coordination and collaboration
    4. Attention to clinical systems and documentation a priority
      - a) Internal review of medication consistency, shortages, accessibility and oversight of documentation
      - b) Internal audits in process
    5. Additional clinical leadership support
      - a) Providing guidance, training and supervision
    6. Navigating Rising operational expenses
      - a) Including utilities, food, Staffing,maintenance and vendor expenses
      - b) current priorities include ongoing expense review, reconciliation obligation, tracking payroll and benefits

- c) variability and external funding sources continues to require careful planning to assure long-term financial stability
- d) facilities in capital inspection facilities oversight remains an important Focus area based on inspection

B. Liability

- 1. management efforts continue to emphasize expense on the reconciliation of historical items and cash flow awareness recent analyst highlight the impressive meaning maintaining discipline cost control for navigating
- 2. Rising operational expenses including utilities, Food, Staffing, maintenance and vendor expenses

C. current priorities

- 1. ongoing expense review for accuracy vendor reconciliation and obligation, tracking payable and benefits oversight budget monitoring forecasting every Department
- 2. Grant supported programs are inactive however variability and external opinion continues to require careful planning to ensure long-term Financial stability

D. Facilities Oversight: Remains an important focus area based on inspections findings

- 1. preliminary research organization continues to evaluate both immediate maintenance needs a longer term Capital considerations associated with aging and construction
- 2. oversight remains an important Focus area based on inspections findings and preliminary research
- 3. Key considerations include
  - a) increasing material and labor costs
  - b) specialized requirement for repairs
  - c) potential cost escalation over time and
  - d) Regulatory time lines tied to specific deficiencies
  - e)

E. Organization

- 1. Staffing levels every day are generally stable though Workforce pressure is consistent with border Healthline Healthcare labor shortages leadership efforts are centered on supporting staff strengthening training and maintaining scheduling patterns and meeting optimal and regulatory needs despite a lot of "call outs" because of illness.
- 2. Recent Workforce incentives include
  - a) reinforcement of documentation
  - b) medication training
  - c) on going evaluation of shift coverage
  - d) alignment of responsibilities within care and nursing roles
  - e) supportive staff engaging and workplace stability

F. programs and services

1. resident care and Community programs continue to operate with dedication from staff and volunteers
2. despite operational and financial challenges the team remains committed to stability and sustaining that quality of life and supportive activities for residents

G. Risk and Organizational Stability

1. Continued navigation of complex historical financial matters

IX. President's report (Shirlie)

- A. New RN: Gail on staff
- B. New Director of Care Services: Sarah
- C. Elevator issue continues
  - a. Looking for funding options still
- D. More community members seems to be coming in for meals

X. Treasures report: (Colleen defers to director)

- A. Profit and Loss As of January 2026
  - a. services income was \$195,385.91
  - b. Food Services other services = \$14,096.50
  - c. Fundraising = \$538.37
  - d. **gross profit = \$231,732.87**
  - e. **total expenses = \$265,823.02**
  - f. **Net income = -\$33,233.90**
  - g. Balance sheet
    1. Total Assets and liabilities: \$4,238,005.72
- H. Mortgages heavily overlapping totalings \$2,945,299

XI. conflict of interest (none)

XII. Unfinished/old business

A. membership

- a. really pushing membership
- b. there's new applications online and there are paper ones in the office
- c. Updating recruitment Flyers (jen reported)
  - i. we have some flyers that went out on Facebook and Facebook communication and then we're going to be putting recruitment fliers and membership forms in different places in the community
  - ii. we're trying to increase our membership and so we have also worked up the idea of doing door prizes at the board meeting each month.
- d. Foraker sent email to Martie for agencies seeking members. Will send to Jen
  - i. Jen will review and take it to committee

B. Volunteers

- a. looking and help or do a game

- i. Used to be Zumba.
- ii. Now doing chair yoga
  - i.

C. Events

- a. Had navigating health and resources at HSC today
  - i. Annie Garay from SPH was pleased with the turnout.

XIII. New business

- A. Need volunteers for Saturday BINGO hosts
  - a. Contact Deb Rowzy or Shirlye Gribble
    - I. 12:30 or 12:45 start time (after lunch)

XIV. Committee Reports

- A. Finance; No new report (Colleen)
- B. Policy Committee (Shirlye):
  - a. Reviewing documents for board for May
- C. Membership and Nominating Committee: (Jen Hankins)
  - a. Updates already provided
- D. Fundraising (Shirlye)
  - a. Looking at Mother's Day Brunch
  - b. Fundraiser for elevator
  - c. HSC website fundraiser posted on website
    - i. \$600 raised so far
- E. Community Advisory Committee: (Jane) no update
- F. Building Committee (Bill and Mike)
  - a. Elevator is broken
    - I. Having exclusive fundraiser for the elevator \$200,000 needed. Need to put \$110,000 (60%) to get started.
    - ii. Need temporary solutions for residents on the 2nd floor for safety.
      - Alternative exit available?
      - Elevator is tied to state licensing
        - 1. Home Mod program for elevator repair
        - 2. alternative exit.

XV. Comments from the Public

- A. Nona Safra (resident in independent housing)
  - a. Plow wasn't plowing their single space because his plow blade is too big
  - b. Seems to be getting better
  - c. Water leaks into their apartment. Due to concrete barrier, snow melt leaks right into their apartment
    - I, Continued damage reduces the value of the building as a whole.
    - ii, Can that be on the agenda for 2027?
- B. Gail- new nurse
  - a. Started learning about what was happening about a year ago. Talked to Sarah again 2 weeks ago
  - b. Very impressed with how the magnitude of the problems are being handled.

- c. Staff are very congenial
- d. Healthy and happy environment for the residents.
  - i. A lot to be dealt with w/r to nursing issues . Doesn't feel chaotic though.

C. Lonie-

- a. Elevator issue perspective

Next meeting March 17th, 2026 4PM