

Proposed Bylaws Changes

Items *Italicized and Underlined* reflect updates or additions intended to enhance clarity and better support the mission and operations of the organization. **This form addresses all proposed changes to our current bylaws.** To view proposed Bylaws in entirety, please visit our website at HomerSeniors.org, click on the 'Our Board' button at top of the page, and then 'Annual Membership Meeting Notice' for all the documents. If you do not have access to the website, you may contact HSC at 907-235-7655. Leave a message that you would like a printed copy mailed to you, along with your name, address and phone number.

1. Article 4, Members, Section 1; Any ~~US-Citizen~~ Person fifty-five (55) years of age or older shall be eligible for membership regardless of race, origin, sexual orientation, religion, color or creed.

2. Article 9, ~~CORPORATE~~ MEMBERSHIP MEETINGS
Section 2; The purpose of the meeting shall be:
 - to elect members of the Board of Directors, to certify the election by previous board & elect new officers by the board.Section 4. Special meetings of the membership may be called by the President or upon written request of three (3) Directors or ~~five (5)~~ twenty (20) percent of the total number of membership.

3. Article 10, Board of Directors
Section 2; Board Members may serve **no more** than two (2) full consecutive terms, ~~or 6 consecutive years in total.~~ in a row.

4. Article 11,
Section 1; The Executive Committee shall consist of four elected officers (President, Vice-President, Secretary and Treasurer.) and shall be elected by a majority vote of the board of directors directly after the election at the annual membership meeting and will assume positions immediately.

5. **Brand New:** Article 15; RECORDS AND RETENTION

Sec. 1. General Obligation.

- a) The Corporation will keep and maintain at a minimum 1) books, records and financial accounts; 2) minutes of membership meetings; 3) minutes of meetings held by the Board of Directors; 4) minutes of any executive committee; and 5) the names and addresses of members.

- b) All books and records will be open to inspection by any member, his/her attorney, or his/her agent at any reasonable time.
- c) Minutes of executive sessions will only be available for inspection by the following persons:
 - Persons present at the executive session;
 - Current Board Members; and
 - Others authorized by a vote of the Board.

Sec. 2. Format.

Such records either will be maintained in their original format or will be digitally maintained on a hard drive at the Executive Director's office. Any data accessed through software maintained on the internet (the "cloud") will be periodically saved onto a hard drive located at the Executive Director's office.

Sec. 3. Duties.

The Treasurer will have the financial responsibilities described elsewhere. Additionally, it is the responsibility of the Executive Director to maintain records. If there is no Executive Director, the duty is with the Secretary.

Sec. 4. Length of Retention.

Certain records should be maintained for the following minimum period of time.

- a) Financial receipts should be maintained for seven years.
- b) Bank Statements for seven years.
- c) Tax returns and worksheets for seven years.
- d) Contracts for seven years.
- e) Payroll Records for seven years.
- f) Minutes of meetings by Directors, members, and any Executive permanently.
- g) Financial Accounts permanently.
- h) The names and addresses of members permanently.

~~6. Article 15~~ Article 16; AMENDMENTS/REVISIONS

These bylaws may be amended at an Annual or Special Meeting of the Corporation by a majority vote of the members present and voting, including absentee votes, if a written copy of the proposed amendment, is sent mailed or emailed to all members at least thirty (30) days prior to such meeting.