

Dear Members,

I am writing to you to notify you that we will seek to update our *Bylaws* at our Annual Membership meeting on May 15th.

Bylaws essentially serve as operating manuals. Working with an attorney who volunteered his time, we found that we needed to update some provisions.

In addition to clarifying some areas, our proposals touch upon the following significant issues:

1. There was no procedure for members to initiate a special meeting. So we established a method to do so.
2. In this age of modern communication, we wanted to update *notice of meetings*. Out with the fax machine! We want to save money and include notice by e-mail and other technologies for those members who choose to go paperless.
3. A state law was passed in 2021 that allowed remote participation for meetings, and we need to clarify our language to comply with the law.
 - a. Under the law, “remote communication” means simultaneous participation in a meeting (such as by Zoom); it does not include voting by e-mail.
 - b. Zoom participation is allowed for Board meetings and for membership meetings.
 - c. Voting by e-mail is allowed for membership meetings, but not for Board meetings.
 - d. So we separated that into two sections and fixed it to follow the law.
4. There is a State law on retaining records, a topic that was not included in the bylaws. We felt that it should be included with a schedule on how long records should be kept (for example 7 years of receipts in case of an IRS audit).

Please take time and review these draft changes so that you can vote on them at the Annual Meeting.

Sincerely,

Colleen James

President, Board of Directors

Homer Senior Citizens, Inc.