18 June 2025

I. Call to Order – 1:30 by Colleen James

II. Establishing a Quorum: Colleen James, Shirlie Gribble, Tiffanie Story, Janice Todd, Lori Murray Zoom: Alana Greear Executive Director: Sarah Weideman

Absent: Sharm Setterquist, Milli Martin

III. Pledge of Allegiance: Respected

IV. Approval of Agenda. Janice so moved, Shirlie 2nd.
Counting of the votes will be approved, no separate item needed,
No discussion, accepted unanimously by board (voice vote)

V. Approval of Minutes: Lori so moved, Tiffanie 2nd No Discussion, Accepted unanimously

A. 15 May 2025 (Annual Meeting)

VI. Public Comments on Matters on the Agenda (3 minutes each): None

VII. Resident Council minutes:

Residents expressed their likes and dislikes of food. On the whole they're happy with the meals.

Residents are enjoying armchair travel, karaoke, knitting and bus trips to the spit.

VIII. Committee Reports: Few committees Reports this month.

A. Finance, Grants & Funding Committee: Alana Greear: None
B. Policy & Quality Assurance Committee: Colleen James: None
C. Membership & Nominating Committee: Tiffanie Story: None
D. Fundraising Committee: Michael Jimerson and Sharm Setterquist: None
E. Community Advisory Committee: Shirlie Gribble
F. Bylaws Committee: Tiffanie Story: None
G. **Gaming:** Shirlie Gribble: Shirlie needs to take the "Gaming" test, Lori Has. Since Lori is going off the board, she will serve as Member-at- Large.
    a. **Pull Tabs:** only at Beluga Lake lodge. We only earn about $800/year. The pull tabs will be destroyed. Cost of pull tabs and paperwork, it's not worth the effort at this time.
    b. **Lotto Alaska:** much easier, little work on our part and we received $24K for the one quarter we've participated.

IX. Executive Director's Report: May was intense, with much progress & financial rebuilding

SHRM Conference: Sarah will be attending meeting in San Diego at the end of May. She is the State Director.

Terrace: 4 new residents expected or moved in. A few have backed out due to funding or death. We've had enquiries from elsewhere in the state and out of state.

RN employment: A retired RN may volunteer to help with training.

ADS: currently closed.

Staff have obtained CNA training and have either taken their test or will in the next week or two. Sarah and Deb R will attend a National ADS conference in Chicago in October. Sarah is doing a presentation.

Trips to movies: Time has changed so doesn't work, now field trips taken.

The Bus's muffler has been fixed.

Waitlists: Six (6) waitlists exist for housing. Katrina and Sarah will work to combine them. Some lists have 70 names. Some are already residents. Some may have moved or died.

AHFC: Audit is still needed. This is a priority, (waitlists aren't). If not done, it could result in loans being called due.

Food Service: Galley Solutions (software) is proving helpful for meals and inventory, planning. Usage has gone up.

Financial Rebuild: FY23: on hold to focus on cleaning up FY24
FY24: cleaning up to address urgent compliance and reporting concerns
FY25: Closing out
FY25: optimistic about a clean slate

US Attorney General: accepted our case for investigation into financial mismanagement. (Thank you Senator Sullivan) We are still waiting for a final payment plan to payback unpaid payroll taxes.

We are seeking a loan from Rasmussen Foundation for the IRS 'loan'. Which will mean 3% interest vs 12+% with the IRS. This may not be until December 2025.

Thank you to Senators Sullivan and Murkowski. Murkowski will pursue funding for FY 2026, As much as $2.5 million for maintenance and bring buildings up to code.

NSIP: (Nutrition grant) included meals not covered -> reporting errors. Our grant coordinator is only requiring us to pay back calendar year 2025. We will owe the state about $3000. (Included Terrace residents, staff and the jail meals).

<u>Northrim Bank</u>: We have a 3-month abatement for payment on our big loan (The Terrace) which will help us to catch up. Thank you, Janice.

<u>Remote Bookkeeper:</u> Heather Ashe, currently with a CPA firm will begin as a part time bookkeeper to reconcile current books and ensure accuracy (for reports and management).

<u>IRIS: (Integrated Resource Information System).</u> Help! If anyone knows it or is familiar with how to get info, please contact Sarah!

X. President's Report: Colleen James:

This is my last meeting. The year has been a bumpy ride. Thank you, board members and Sarah.

XI. New Board members:

After Colleen gave the president's report, she turned the meeting over to Shirlie Gribble, Vice President. The new board members were seated and Shirlie then called for vote for new officers, asking if any of the new member wanted to be an officer. None did. After brief discussion, the following officers were accepted unanimously.

President: Shirlie Gribble
Vice President: Alana Greear
Treasurer: Janice Todd
Secretary: Tiffanie Story

Sarah gave Colleen a silver medallion from HSC in appreciation of her hard work.

XII. Conflict of interest: None
XIII. Informational Items: None

XIV. Unfinished Business: None

XV. New Business

A. Certification of membership votes: update to the AIO and the Bylaws:

Tiffanie so moved, Janice 2nd, Unanimous vote of board

B. Certification of membership vote on the election of three new board members (Jen Hankins, Mike Kennedy, Kolby Bayliss): Janice so moved, Lori 2nd. Unanimous vote.

C. Certification of poll vote on accepting HSC's new logo: The logo was shown to members present and on zoom. Alana so moved, Jen 2nd.

D. Certification of poll vote of the acceptance of Milli Martin's resignation from the BofD (5 June). Tiffanie so moved, Alana 2nd. Alana thanked Milli for her hard work and compassion.

XVI. Comments from the Public (3 minutes)

A. Deb Turkington: Lunch is served at 11:30. When residents enter dining hall, the public are already in line and residents must wait. Could we ensure that residents are served first (public can come in but would wait until residents are served. "Guests" with a resident could come in with the resident.

Sarah will post this next week.

B. Sally Keene: We need more staff to help serving meals.

Sarah: we need more staff; there is a nationwide staff shortage. Job Service is closing (funding). J-1 employees have been suggested/explored, but they may only work 3-4 months so with paperwork, etc., it is currently not worth it. Volunteers could help.

C. Lori Heckert: Asked about wait list for Main Street property housing. Would it help that she has proof of when she applied?

Sarah: The AHFC audit must be done first. Auditing/redoing the waitlists will unfortunately have to wait.

XVII. Comments from the Board of Directors

Mike would like to see the residents put first for meals. Sarah mentioned that in the winter, we have some homeless people make a donation and come in for meals to get warm.

Tiffanie and Janice expressed appreciation for Colleen's hard work, for her persistence and help with Janice's minutes.

XVIII. Moment of Silence

XVIII. Adjournment Mike so moved, Jen 2nd

Next Meeting: 16 July 4 PM at Homer Senior Center

Respectfully submitted, Janice Todd. Secretary for HSC BofD